



IITPKD/R/NF/02/2022/01

16th January 2023

Recruitment for the post of Registrar vide Advt. No.: IITPKD/R/NF/02/2022 dated 24 May, 2022.

A total of 25 applications were received for the post of Registrar notified vide Advt. No.: IITPKD/R/NF/02/2022 dated 24 May, 2022.

The shortlisting criteria and marking scheme adopted for shortlisting are detailed below:

Shortlisting Criteria (as per advertisement):

Essential Qualification: Master's degree with at least 55% marks or an equivalent grade in a point scale and;

Experience: At Least 15 years' experience as Assistant Professor in Pay Matrix Academic Level 11 (or equivalent VI CPC Scale) and above or 8 years of service in the Pay Matrix Academic Level 12 (or equivalent VI CPC Scale) and above including as Associate Professor along with experience in educational administration; or 15 years of administrative experience, of which 8 years as Deputy Registrar in Pay Matrix Level 12 or equivalent post in Government/ Government Research Establishments/ Universities/ Statutory Organizations/ Government Organizations of high repute.

Marking Criteria:

Considering the job requirement and the functions of the post (Registrar) and to invite only a reasonable number of candidates for presentation/interview, the Institute has decided to adopt the marking criteria given below in addition to the age, qualifications and experience advertised for the post. As notified in the advertisement, any experience gained after the minimum qualifying degree will only be taken into consideration.

Education (30)	PG Degree	55% to less than 65%	10	30
		65% to less than 75%	20	
		75% & above	30	
Experience (70)	(a) Admin. Exp. at level 12 or above in CFTIs/Insti. of National Importance (4 marks for each completed year; 1 mark for each completed quarter (in case of incomplete years) with a max. of 40. Candidates working on Analogous post in any of IITs/CFTIs will get max. of 40 marks.		40	70

	(b) Non-Admin. Exp. at level 10 or above in CFTIs/Insti. of National Importance / Government / Universities (excluding affiliated colleges)/ Statutory Organizations of high repute, above the minimum experience required (2 marks for each completed year; Max. of 10)	10	
	(c) Other Admin. Exp. at level 10 or above in CFTIs/Insti. of National Importance / Government / Universities (excluding affiliated colleges)/ Statutory Organizations of high repute above the minimum experience required and (a) above (2 marks for each completed year; Max. of 20)	20	
Total			100

-Sd-
Registrar(i/c)