

## **Detailed syllabus for Level II for Junior Assistant**

**(Advt. No. IITPKD/R/NF/01/2021 Dated 03 Feb 2021 and Advt. No: IITPKD/R/NF/01/2020 Dated 15 Apr 2020)**

The Second Stage Exam would consist of Questions/Cases from the subjects of relevance for the administrative staff and also Questions that test their knowledge and strength in English Language.

1. Questions/Cases from GFR, FR and SR, Service Rules
  2. Letter Drafting
  3. Comprehensive Passage
  4. Precis Writing
  5. Grammar
  6. Sentence Improvement
  7. Completion and Joining Exercise
  8. Error Spotting and Correction
-